

Guide to Case Types and Codes as they appear in the City of Austin's Online Interactive Development Review / Permitting / Inspection Database ([External AMANDA](#))

Folder Description	Permit/Case Type (Case # SUFFIX)	Reference File Name (PREFIX)	# SubTypes
Board of Adjustment	BA	C15	4
Sign Review Board Variance		C16	
Building Permit	BP	same	39
Concrete License	LC	LC	0
Development Assistance Center	DA	DA or CD or C8I	3
Driveway / Sidewalks	DS	same	4
Electrical Permit	EP	same	2
Environmental Inspection	EV	SP or SPC	3
General Permit	GP	GP or none	4
Mechanical Permit	MP	same	2
Neighborhood Planning	NP	NP or NPA	2
Operating License	OL	none	8
Plan Review	PR	same	40
Plumbing Permit	PP	same	6
Rainwater Harvesting	AUXW	AUXW	2
Right of Way Excavation Permit	EX	same or none	1
Right of Way Use Permit	RW	same or none	8
Sign / Banner Permit	SB	same or none	2
Site Plan - Administrative approval	SP	SP	4
Site Plan - Commission approval		SPC	
Site Plan Correction	SC	various (SP, C8)	0
Sound Ordinance	SO	SO	6
Subdivision	C8	C8	4
Subdivision Joint City/County	C	C8J, C8F, C	4
TAP Permit	W	none	2
Trade Registration	TR	same	7
Tree Permit	TP	none	0
Zoning	ZC	C14	9
- Historic		C14H	
- PUD		C814	
- MUD		C12M	
- Capitol View Corridor		C17	
NOTE: These Permit Types and Case Types are visible to the public online. There are many more types of Permits and Cases that are issued by the City of Austin but may not be visible to the public.		same = entire Reference File Name is same as Permit/Case number	
		none = there is no Reference File Name for this Permit/Case Type	

PERMITS/CASES							
#.	Permit/Case	Reference File Name	Description	Sub Type	Work Type	Project Name	Status
1	2013-000714 PP	2013-000714 PP	Repair broke pipe on discharge to existing lift station.	Commercial	Repair	2119 S LAMAR BLVD	Expired

“External AMANDA”

(https://www.austintexas.gov/devreview/a_queryfolder_permits.jsp)

Deciphering the “Reference File Name”

PLEASE NOTE:

- **Not all Case Types** and **SubTypes** are listed below - only the most commonly searched.
- Formats below apply to the number in the **Reference File Name** column of the online record.
- SMART Housing suffix **.SH** (example C14-2012-0001.SH or SP-2012-0001.SH) may be attached to various types of cases: Zoning, Subdivision, Site Plan, etc.

Board of Adjustment

- C15-yyyy-#### (example C15-2012-0001)
- Variance from Zoning Regulations
- Interpretation of PDRD Director’s determination

Zoning

- **C14**-yyyy-#### (example C14-2012-0001)
- Historic Designation: **C14H**-yyyy-#### (example C14H-2012-0001)
- Planned Unit Development: **C814**-yyyy-#### (example C814-2012-0001)

Subdivision, Resubdivision

- Amended Plat or Preliminary Plan: **C8**-yyyy-#### (example C8-2012-0001)
- Preliminary Plan **Revision**: Revision # follows original case #, with a decimal (example C8-2012-0001.1)
- Joint City & County Subdivision (subdivisions in Austin’s ETJ): prefix **C8J**- (example C8J-2012-0001)

Site Plan (Administrative)

- Staff review only; does not involve public hearing at PC or ZAP
- Land Use only: SP-yyyy-####A (example SP-2012-0001A)
- Construction Plan only (associated with Land Use type) SP-yyyy-####B (example SP-2012-0001B)
- Consolidated Plan (land use & construction): SP-yyyy-####C (example SP-2012-0001C)
- Construction only (no land use required): add suffix D SP-yyyy-####D (example SP-2012-0001D)
- Small Project Site Plan: additional suffix of S (example SP-2012-0001CS)
- Site Plan Extension: added suffix of (XT) or (XT2) : SP-yyyy-####(XT)
- Managed Growth Agreement: added suffix of .MGA : SP-yyyy-####.MGA
- Site Plan Revisions: Revision # follows the case number, in parentheses (example SP-2012-0001(1))

Site Plan (Commission)

- Requires Planning Commission or Zoning & Platting Commission hearing, but not Council
- Same format as Administrative SP, except for prefix (example **SPC**-2012-0001 instead of **SP**-2012-0001)
- All Change of Use / Conditional Use Permits go to Commission

Building Permit:

- Format: yyyy-##### BP (six digits after the hyphen) (example 2012-012345 BP)
- There are 39 BP Sub Types (Commercial and Residential)
- Common Sub Types:
 - Single Family Houses
 - Two Family Buildings
 - Renovations/Remodel
 - Residential Garage/Carport Addition
 - Commercial Nonresidential
 - Demolition